

I. Welcome and Introductions

The meeting was called to order at 1:03 pm by Jenny Ohren (president) at the Senior Center.

The board members present were Jenny Ohren, Connie Barkley, Dian Forster, Terry Brandon, Jim Wilson, Bernice Hodge, and Joanne Pfau. Also representing the center were Dodie Brockamp (director) and Larry Ferguson (bookkeeper).

The guests present were Carrie Brandon, Marilena Burdett, Rose Hope, Diane Stone, Kathy Hunter, Kay Strobel, and Steve Rasmussen.

2. Overview of Meeting Rules

See attached statement. Jenny explained and answered questions about the draft of the new rules. The first sentence was changed to read 'Community members are allotted 3 minutes of uninterrupted time in which they can present non-agenda items of concern.' Terry Brandon moved to approve these rules as amended. Jim Wilson seconded. The motion passed.

3. Public Comment - 3 minutes (preferably with written overview)

Kathy Hunter asked about the clean-up process that has begun. She wanted to know who decided to do this and where did the items go that were removed. Jenny Ohren explained that the reason for the clean-up was to prepare the rooms for rentals. The Senior Center is looking for additional revenue by increasing the frequency of room rentals.

Steve Rasmussen spoke about the possibility of the poker game being shut down. Terry Brandon explained that he talked to the gaming commission and found that there was no special license or permit needed to have a non-profit gaming. If there was a license or permit needed, we would get one. There is no plan to eliminate the card players.

4. City Manager - Cory Misy- 5 minutes

Cory Misy could not attend today's meeting.

5. Approval of minutes from October 11 and 25

Terry Brandon moved and Connie Barkley seconded to accept the minutes as written. The motion passed.

6. Treasurer's Report

See the attached financial report.

Terry Brandon explained the need to look at the cost vs income of events and fundraisers. He explained how to interpret the financial report.

7. Facilities Update - Jim Wilson

Jim Wilson reported that tomorrow, Nov. 9, there will be a walk through with Energy Trust for updating the lighting here at the Senior Center.

Also, he plans to inspect and replace the thermostats. He is exploring possible ways to reduce the cost or get funding to pay for them. The city may get involved with replacing the thermostats.

8. Ziplly Proposal

Jenny Ohren went over the proposal from Ziplly. Their offer was \$183 plus tax/month, free installation and one month free. Connie Barkley asked if we need to rent equipment from them for an additional charge. Also, will our equipment be compatible with their equipment? Terry Brandon moved to accept the proposal. Dian Forster seconded. Jim Wilson amended the motion to include 'subject to cost.' If there is any additional charge for new equipment, we will re-examine the proposal.' The motion passed as amended.

9. Volunteer Coordinator - Carrie Brandon

Terry Brandon introduced his wife, Carrie Brandon, who has experience as a volunteer coordinator. Dian Forster moved that we appoint Carrie Brandon as our Volunteer Coordinator. Connie Barkley seconded. The motion passed.

10. New Board Member Consideration - Terry Brandon

Dee Martin, recently moved to this area from Idaho. He has a lot of experience working with other non-profit organizations. Joanne Pfau moved to invite him to be on the board. Connie Barkley seconded. The motion passed.

11. Hiring Committee Update - Terry Brandon

The hiring committee has interviewed four candidates so far. They plan to interview six out of the nine applicants. When all six are interviewed the committee will recommend the top candidate or candidates to the Board in an executive session for a decision and an approval to offer the job.

12. Grant Report - Connie Barkley

Connie Barkley reported that she now has two grants out for approval. She thinks we should write a grant for a part-time janitor. She is looking for suggestions from the Board and the members about their concerns of what things we should seek a grant to cover.

13. Safety Report

See the attached report. Rose Hope provided information about the legality of providing and administering first aid.

14. ED Report - Dodie

See the attached report.

15. Holiday Closures and Inclement Weather

The policy of the Senior Center is that we follow the Silver Falls School and Meals on Wheels schedules for closure because of snow and ice. If the schools are closed or are on late start, so is the Senior Center.

We will not be closing for Veterans Day because it falls on Saturday. We will be closed on Thursday, Nov. 23 for Thanksgiving, but we will be open on Friday, Nov. 24. This is a change from last year.

16. SASI Moving Forward-Clean-Up Process

Jenny Ohren said that we need to continue the cleaning process. But we need to first gather items that we want to get rid of and then have Dodie Brockamp go through them. Nothing will be thrown away without Dodie Brockamp making sure that those items do not belong to people or are needed for special events. We need a historical perspective on what is being stored at the Senior Center. Bernice Hodge said that we need an inventory of the equipment including where it goes when it leaves the center. This includes the walkers and other medical equipment that is donated and then distributed to the public.

17. Adoption of New Mission Statement

It was discussed that 'where' should be inserted before 50+ in the first line to make the sentence flow better. The mission statement was approved as changed. The mission statement is now,

"Silverton Senior Center is the place where 50+ residents of Silverton and surrounding communities can come for social, educational, and recreational opportunities in a safe and inclusive environment."

18. Coffee Maker Vote

The purchase of a new coffee maker has been tabled at this time.

19. Conclude

The next board meeting which was scheduled for Wednesday, November 22, will be moved to the following Wednesday, November 29, 2023, because of Thanksgiving.

An executive session will be held on Nov. 16 at 2:00 at Terry Brandon's house to discuss hiring a new executive director.

The meeting was adjourned at 3:03 pm by Jenny Ohren.

There was not an executive session today.

Respectfully submitted,
Joanne Pfau, secretary